

**SHRI VISHWAKARMA SKILL UNIVERSITY,
DUDHOLA, PALWAL**
**FORMAT FOR INVITING QUOTATIONS (Limited Quotations
Basis)/TENDERS**

SVSU/2025/P&S/NIQ/E-4731/ 104 _____ **Dated: 13.05.2025**

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/ authorized dealers/suppliers/re-sellers for the items detailed below:

S. No.	Items	Quantity
1	Entry Detail of Students Register	4 nos
2	Entry Detail of Visitors Register	02 nos
3	Small White Envelope with University address printing	5000 nos

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **22.05.2025** (date) by **05:00 PM** (time) in the office of **ASSISTANT REGISTRAR, P&S BRANCH, 1ST FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The following charges and terms may be spelt out in your offer clearly:
 - I. Bidder should have valid printing licence.
 - II. F.O.R at SVSU, Dudhola, Palwal, HR-121102
 - III. GST applicable.
 - IV. Payment terms.
 - V. Delivery period.
 - VI. Guarantee/Warranty period.
 - VII. After-sales service.
 - VIII. Installation charges, if any.
 - IX. Validity period of the quotation.
 - X. Bank Draft charges, if any.
 - XI. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
 - XII. SVSU reserves the right to cancel the NIQ at any stage.


13/05/2025
Asstt. Registrar
P & S, SVSU Procurement
Assistant Registrar



प्रेषक:
श्री विश्वकर्मा कौशल विश्वविद्यालय
(भारत का पहला राजकीय कौशल विश्वविद्यालय, हरियाणा सरकार द्वारा स्थापित)
अस्थाई कैंपस : 147, सेक्टर-44 गुरुग्राम (हरियाणा)
मुख्य कैंपस : दुधौला, पलवल-121102 (हरियाणा)

Form :
SHRI VISHWAKARMA SKILL UNIVERSITY
(1st Government Skill University of India, set up by Government of Haryana)
Transit Campus: 147, Sector-44, Gurugram (Haryana)
Main Campus : Dudhola, Palwal-121002 (Haryana)